



# Interfraternity Council Alcohol Policy Event Checklist

- + **All chapter social events where alcohol is present, both on and off campus must be registered.**
- + For events at a fraternity house where alcohol is present, an accurate guest list must be kept. A pre-list must be turned in @ 5pm the day before the event. Additionally, a post-list must also be turned in the first school day after the event.

### *BYOB Functions*

- ❑ No glass containers are allowed. Beverages must be poured in a plastic cup before distribution.
- ❑ The chapter collects and controls the dispersion of each individual's alcohol through a check in/ticket system.
- ❑ The host organization(s) is responsible for identifying those participants who are of legal drinking age (banding, stamping, etc.)

### **Third party vendor guidelines:**

- ❑ A licensed, insured company caters and serves the function and alcohol. The company must be licensed and insured as required by state and local ordinances.

### *Use/Purchase of Alcohol*

- ❑ No organization shall furnish alcoholic beverages to any person.
- ❑ Common sources of alcohol such as kegs, alcoholic punch, unmonitored bulk containers of alcohol, etc. are prohibited.
- ❑ Alcohol may not be directly or indirectly purchased by chapter funds (no slush funds, no passing the hat, etc.).
- ❑ No individuals under the legal drinking age will be permitted to bring alcohol to a function, to consume alcohol at the function, or be allowed to remain at a function if found in possession of alcohol.

- ❑ Social events, which encourage drinking, drinking games, drinking contests, and/or drunkenness are prohibited.

### *Entrances/Exits*

- ❑ There shall be only one non-emergency entrance/exit to the event, and the chapter is responsible for creating temporary boundaries for the function when none exist.

### *Monitoring the Function*

- ❑ **There shall be a minimum of one licensed security guard at all fraternity events where alcohol is present that is responsible for monitoring the function and checking identification of all people who enter the function.** Monitoring shall be defined as walking through all areas of the function performing a visible check to look for: underage drinkers, persons in distress, the presence of illegal drugs, and/or any other activity believed to be illegal. The sponsoring fraternity shall be responsible for informing the security guard of his duties.

### **All social events where alcohol is present must be closed (invite only) events.**

- ❑ The total number of guests at a social event, excluding functions held at a third party vendor, may not exceed three (3) times the membership of the sponsoring organization. Alumni and parents of current members are excluded.
- ❑ Unrestricted invitational advertisement of social events where alcohol will be present is prohibited, except for events that take place at a third party vendor. The presence or reference to alcohol in any advertisement of a function is also prohibited.
- ❑ **All functions must end by 2:00AM.**

### *Alternative Consumables*

- ❑ Non-Alcoholic beverages must be available for the duration of the BYOB function.
- ❑ Non-salty foods must be available for the duration of the BYOB function.

### *House Party Ban*

- ❑ **All fraternity open-house parties are banned.**

### University Alcohol Policy

- Sponsors are required to provide one or more alternative non-alcoholic beverage available in sufficient quantity throughout the event.
- Non-alcoholic beverages must be available at the same place as the alcoholic beverages and featured as prominently as the alcoholic beverages.
- If the alcoholic beverage is being sold, the alternative beverage should be available at a price equal to or less than the price of the alcohol being provided.
- Wherever alcohol is present, food must also be in sufficient quantity throughout the event.
- The cost of admission to an event may not include or cover the cost of alcoholic beverages.
- No state appropriated, federal funds or A & S fees may be used to purchase or sell alcohol.
- The burden of proof for showing legal age is placed upon the person desiring alcohol service. No service will be provided unless clear evidence of legal age is presented. Those of legal age and consuming alcohol will be identified by wristbands, hand stamps, etc.

- It is the responsibility of the serving establishment, at the time that an alcoholic beverage is requested, to check the picture ID. If, for any reason, proof of legal drinking age cannot be provided upon request, and it is the responsibility of the server to deny the request.
- At social functions where alcoholic beverages are served, direct access should be limited to a person(s) designated as the server(s) by a licensed insured vendor. Servers must not consume alcohol during the event.
- The server shall refuse to serve anyone who seems to be in danger of over consumption will be reserved and used.
- Any organization found not to be in compliance with the university alcohol policy at their event may be subject to university disciplinary action and may forfeit its right to any fee support from the university.

## Related Criminal and University Disciplinary Violations

**The following offenses, or the aiding, abetting, or inciting of, or attempting to commit these offenses, constitute violations of the Student Conduct Code Section (5):**

### (g) Alcohol and illegal Drugs

1. Possession or use of illegal drugs.
2. Purchase, distribution, delivery, or sale of illegal drugs.
3. Possession or use of drug paraphernalia.
4. Possession or consumption of alcohol when under the age of 21 as specified by the State of Florida.

5. Providing alcoholic beverages to an individual who is under the age of 21 as specified by the State of Florida.

6. Driving while under the influence of alcohol or any illegal substances.

7. Intoxicated behavior.

### (h) Disruption

1. Failure to comply with a lawful order of a University official or any non-University law enforcement official.

2. Provides false information to a University official or to a non-University law enforcement official, including disciplinary hearing bodies.

3. Acts that impair, interfere with, or obstruct the orderly conduct, processes, and functions of the University or the rights of other members of the University community. This includes acts that occur both inside and outside of the classroom setting and may involve use of electronic or cellular equipment.

4. Commercial solicitation on campus without prior approval from University officials.

5. Acts that disrupt the University disciplinary process, including attempting to coerce or influence a person regarding their participation in any disciplinary proceeding.

### (i) Identification

1. Permits another person to use his or her identification.

2. Inappropriate use of another person's identification.

3. Impersonation, or misrepresenting the authority to act on behalf of another or the University.

4. Forgery, alteration, or misuse of identification, documents, records, keys, or access codes.

5. Manufacture, distribution, delivery, sale, purchase, possession, or use of false identification.

### (j) Property

1. Damage or destruction of public or private property.

2. Theft - without authorization removes or uses the property or services of another person or of the University.

3. Possession, sale, or purchase of property or services that are known or reasonably, under the circumstances, should have been known to have been stolen.

4. Enters or uses the property or facilities of the University or of another person without the proper consent or authorization.

### (l) Gambling

1. Engages in or offers games of chance for money or other gain in violation of the laws of the State of Florida .

### (m) Other Violations

1. Violation of Federal or State law or local ordinance.

2. Violation of Florida Board of Education or Board of Governors Rule.

3. Aids or abets any other violation of Federal law, State law, or local ordinance.

4. Violation of any other University regulation or policy as described in the FSU General Bulletin, University Housing contract, University Housing Publication - Graduate/Undergraduate, The Guide to Residence Living, other University Housing publications, the FSU Student Handbook, the official FSU website, Student Activities and Organizational Policies (Student Organizational Manual or other University policies and Student Organization Advisor's Manual), all of which are hereby adopted by reference or other University policies directly related to departments, organizations or clubs.

## Related Criminal Statutes:

### 856.015 Open house parties.--

(1) Definitions.--As used in this section:

(a) "Alcoholic beverage" means distilled spirits and any beverage containing 0.5 percent or more

alcohol by volume. The percentage of alcohol by volume shall be determined in accordance with the provisions of s. [561.01](#)(4)(b).

(b) "Control" means the authority or ability to regulate, direct, or dominate.

(c) "Drug" means a controlled substance, as that term is defined in ss. [893.02](#)(4) and [893.03](#).

(d) "Minor" means an individual not legally permitted by reason of age to possess alcoholic beverages pursuant to chapter 562.

(e) "Open house party" means a social gathering at a residence.

(f) "Person" means an individual 18 years of age or older.

(g) "Residence" means a home, apartment, condominium, or other dwelling unit.

(2) No person having control of any residence shall allow an open house party to take place at said residence if any alcoholic beverage or drug is possessed or consumed at said residence by any minor where the person knows that an alcoholic beverage or drug is in the possession of or being consumed by a minor at said residence and where the person fails to take reasonable steps to prevent the possession or consumption of the alcoholic beverage or drug.

(3) The provisions of this section shall not apply to the use of alcoholic beverages at legally protected religious observances or activities.

(4) Any person who violates any of the provisions of subsection (2) commits a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#).